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|                                    | <b>The UNITING CHURCH in Australia<br/>Belrose Congregation</b>  |
|                                    | <b>POSITION DESCRIPTION<br/>Lay Ministry Assistant Part-Time<br/>(Minister to Children, Youth &amp; Young Adults)</b>  |
| <b>GENERAL OBJECTIVE:</b>          | In conjunction with the Minister in Placement, Exercise a leadership and teaching role in, and oversight of <ul style="list-style-type: none"> <li>* the Sunday Morning KidzChurch (10.30 am) Sunday School Ministry,</li> <li>* the Sunday Evening (5.30 pm) Youth Worship Service,</li> </ul> Provide leadership and train emerging leaders for the weekly Friday Night High School Youth Group<br>Engage in Children's, Youth and Young Adult Ministries discipleship and training  |
| <b>DUTIES and RESPONSIBILITIES</b> | <p><b>Youth Ministries:</b><br/> <b>In conjunction with, and under the guidance of, the Minister</b></p> <ul style="list-style-type: none"> <li>• Oversee the planning and leadership of the weekly Evening Youth/Young Adults Service</li> <li>• Oversee the planning and leadership of the weekly Friday night High School Youth Group</li> <li>• Share in Team Ministry with the Minister and volunteers.</li> <li>• Provide leadership to high school youth and young adults groups and activities.</li> <li>• Provide/facilitate training for volunteer leaders, mentoring and discipling youth and young adults to grow new leaders.</li> <li>• Co-ordinate youth evangelistic opportunities and events.</li> </ul> <p><b>Children's Ministries:</b><br/> <b>In conjunction with, and under the guidance of, the Minister</b></p> <ul style="list-style-type: none"> <li>• Oversee the planning and leadership of the weekly KidzChurch Family Service under the guidance of the Minister in Placement:</li> <li>• Share in Team Ministry with the Minister and volunteers.</li> <li>• Further develop the Children's Ministry through facilitation, participation, and identifying and training ministry leaders.</li> <li>• Teach Year 6 SRE at Belrose Public School</li> </ul> <p><b>Other areas:</b></p> <ul style="list-style-type: none"> <li>• Participate in weekly meetings with the Minister in placement.</li> <li>• Participate in networking with other local churches and community groups</li> <li>• Undertake continuing education as authorised by the Church Council.</li> <li>• Attend meetings of the Church Council as requested.</li> <li>• Provide regular written reports to the Church Council.</li> </ul> |
| <b>RESPONSIBLE TO:</b>             | The Church Council via the Minister in Placement   |
| <b>PLACE OF WORK:</b>              | Belrose Uniting Church 2 Morgan Road, Belrose.   |